

Fishtoft Parish Council

Minutes of Fishtoft Parish Council meeting held Thursday 19th January 2023 at Rochford Tower Hall, Fishtoft commencing at 7pm

PRESENT: Councillor Helen Crawford presiding as Chairperson
Councillors Elizabeth Armstrong, Richard Lenton, Margaret Ordway and Roly Ashley

Councillor Paul Skinner representing as Parish, Boston Borough and Lincolnshire County Councillor, Councillor Judy Skinner representing as Parish and Boston Borough Council and Boston Borough Councillor Johnathon Noble sent their apologies as they had an additional meeting to attend.

Fishtoft Parish Council Clerk – Sarah Knowles

PUBLIC FORUM

There were no members of the public present to ask any questions or make short statements during the time allocated.

The meeting opened at 7.10pm

1. Chairman's remarks

Councillor Crawford wished everyone a Happy New Year and thanked Councillor Williams for presiding as Chairperson at the December's meeting.

2. Apologies for absence - *To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting*

Cllrs Williams, J Skinner and P Skinner sent their apologies of which the Parish Councillors were aware of the reasons for not attending. Following proposal by Cllr Ashley, seconded by Cllr Armstrong and with no objections it was resolved to accept the reasons for absence.

3. Declarations of interest – *(if any) To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests*

No declarations of interest were received.

4. Notes of the Parish Council Meeting held on 8th December 2022 - *To resolve as a correct record and to authorise the Chairman to sign the official minutes*

It was proposed by Cllr Ashley, seconded by Cllr Lenton and with no objections it was resolved to accept these notes as a true and accurate record.

5. Footway Lighting in Parish

Following communication from Boston Borough representative this matter was discussed further into how they wish to proceed with changing the Footway Lighting. It was decided to leave the current LEDs as all night for the time being and ask the question if it would be possible to split the process of changing the old light to LEDs over two financial periods. The clerk was asked to raise this query.

Signed _____

Date _____

6. Finance

a) Payment of accounts to be approved

Payee	Reason for Payment	Amount	Payment method
TA Blackamore Ltd	Ground Maintenance (Dec 22)	£1129.08	Online payment
Guardian Storage Ltd	PC Document Storage (Jan 23)	£60.00	Online payment
Sibsey Parish Council	Reimbursement of Printer Ink	£5.62	Online payment
S Knowles	Staff Costs	£324.39	Online payment

Following proposal by Cllr Crawford, seconded by Cllr Ordway and with no objections it was resolved that these payments should be made.

b) Additional payments to be approved after setting of the agenda

There was one additional payment to Noticeboard.Online for the Pro Form Invoice of £1031.40 in association with the replacement Noticeboard at Rochford Tower.

c) Payments & receipts: since 14th November 2022 - Appendix A

Only payments recorded in the 8th December 2022 minutes and as per Appendix A were made.

d) Bank Account as of 31st December 2022

All members had received a copy of the bank statement via email prior to the meeting of which showed that balance of the bank account as of 31st December 2022 was £69,342.04.

e) Savings account – Transfer of funds from Treasury account

The savings account was now up and running, therefore a decision on the amount to transfer into it needed to be made. Following proposal by Cllr Crawford, seconded by Cllr Ashley and with no objections it was resolved to transfer the contingency amount of £57885 into the savings account.

7. **Planning matters** - Town and Country Planning Act 1990: *To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the Borough Council. To include applications received after this agenda has been posted and the day of the meeting*

a) **B/22/0465 - Installation of modular steel building to be used as community classroom, craft and cooking workshops and small cafe - Allotments, Willoughby Road, Boston PE21 9HN**

There were no objections to this planning application.

b) **B/22/0509 - Application under s73 for the variation of Condition 2 (Approved Plans) to make amendments to the siting of the proposed dwelling following grant of permission under approval B/22/0236 (Replacement Dwelling and Associated Works) - Sunnyside Farm, Clampgate Road, Fishtoft, Boston PE21 0SB**

There were no objections to this planning application.

Signed _____

Date _____

- c) **B/22/0513 - Application under Schedule 2, Part 16, Class A of The Town and Country Planning (General Permitted Development) (England) Order 2015 to determine if prior approval is required for the proposed installation of 20m high slim-line monopole, supporting 6no. antennas, 1no. wraparound equipment cabinet at the base of the monopole, 2no. equipment cabinets, 1no. electric meter cabinet and ancillary development including 1no. GPS module - Grass Verge of Rochford Tower Lane, Fishtoft, Boston PE21 9RH**
There were no objections to this planning application.
- d) **B/22/0511 - Proposed single storey rear extension, garage conversion and internal alterations - 7, Zara Close, Fishtoft, Boston PE21 9BH**
There were no objections to this planning application.
- e) **Planning Reports and Information received including Planning Application decisions**
The following planning information/planning decisions have been received:
 - i) B/22/0426 – Proposed erection of 2 no. detached dwellings at 27 Marshall Close, Fishtoft, PE21 ORX
 - ii) B/22/0444 – Proposed installation of water storage tank, pump house and service pipework to provide fire suppression system at Metsa Wood, Fishtoft Road, Fishtoft, PE21 OBJ

8. Highway - To consider and make observations associated with Highways matters that are not associated with Appendix B

- a) **A16 Fishtoft and Sibsey Road Safety – Draft Letter**
Cllr Ordway informed that there was another accident on the 11th January 2023 within the vicinity.

Following discussion, the clerk was asked to forward this to Sibsey Parish Council to review and add their own comments though in addition to still forward this to LCC Highways from Fishtoft Parish Council.

- b) **A52 Wainfleet Road Speed Reduction – Draft Letter**
Following discussion, the clerk was asked to forward this also to Sibsey Parish Council to review and add their own comments though in addition to still forward this to LCC Highways from Fishtoft Parish Council.

9. Members reports and business

- a) **Clearing and tidying the wooded area near the Hobhole pumping station - Update from Councillor Ordway**
There was no information to report.

- b) **Fishtoft 400/Buoy - Any updates including applying for Warm Hub fund**
Cllr Armstrong informed that they were still requiring costings for the finishing of the materials to the buoy.

Cllr Armstrong relayed that she had a response associated with hiring the Community Hall at the School. Following information received it was deemed not feasible to use this facility.

Signed _____

Date _____

Funding as a Warm Hub was available and therefore asked the councillors if they agreed to applying for this for the Tuesday Community Group. Following proposal by Cllr Crawford, seconded by Cllr Armstrong and with no objections it was resolved to apply for the grant.

c) Outer Dowsing – Signing of Licence Agreement

The Licence agreement needed to be signed associated with the land owned by the Parish Council that would be affected by the Outer Dowsing scheme. Following proposal by Cllr Ashely, seconded by Cllr Armstrong and with no objections it was resolved to sign the agreement, therefore it was signed by the Chairperson and Clerk to the Parish Council.

10. Correspondence received, Events & Reports - To discuss any correspondence received including after setting of agenda

The following correspondence had been received:

- Outer Dowsing Newsletter
- LCC Cllr P Skinner information update

11. Fix My Street, Highways and Boston Borough Council - To receive any updates on reported issues Appendix B

Cllr Crawford informed that there is a large number of potholes along Pilleys Lane and raised a query for the whole road to be assessed.

12. Dates for future confirmed meetings

Meeting date	Commencing	Location
Thursday 9 th February 2023	7pm	Rochford Tower Hall

13. Set dates for future 2023/2024 meetings

Thursday 16 th March 2023	7.00pm	Rochford Tower Hall
Thursday 13 th April 2023	7.00pm	Rochford Tower Hall
Monday 15 th May 2023	TBC	To be confirmed

There being no further business the meeting finished at 8.15pm

Signed _____

Date _____

Appendix A

Item 6c on agenda

FISHTOFT PAYMENTS AND RECEIPTS FOR PERIOD DECEMBER 2022

Payments made as approved at 8th December 2022 meeting

Payee	Service	Amount
TA Blackamore Ltd	Ground Maintenance (Sept and Oct 2022)	1129.08
Guardian Storage Ltd	Storage of PC Documents (Dec 2022)	60.00
Sibsey Parish Council	Reimbursement of Printer Ink	14.70
S Knowles	Staff Costs	445.31
TOTAL		1649.09

Payments to be approved

Payee	Service	Amount
TA Blackamore Ltd	Ground Maintenance (Nov 2022)	1129.08
Guardian Storage Ltd	Storage of PC Documents (Jan 2022)	60.00
Sibsey Parish Council	Reimbursement of Printer Ink	5.62
S Knowles	Staff Costs	324.39
TOTAL		1519.09

Payments received

None to date

Signed _____

Date _____

Appendix B

Item 11 on agenda

FixMyStreet, LCC & BBC

No.	AREA	ISSUE	DATE	HOW	REF	OUTCOME
1	Tower/Priory/Eastwood	Archers Report				Waiting outcome
2	Sibsey Road	2 x Damaged pavement, trip hazard		FMS	404599	Informed work be done when funds available
3	Whitehouse Lane	Lamp out		BBC	404325	Lamp number required
4	Church Green Road	Footpath uneven and damaged		FMS	4153606	Proposal for works South Division – request update from LCC
5	Eastwood Road Footpath	Footpath uneven and damaged		FMS	4164960	As above
6	Freiston Road Footpath	Footpath uneven and damaged		FMS	4164961	As above
7	Church Green Road	Extension of path – Email	15/12/2021	LCC	4169782	Chase LCC for update
8	Scalp Road	Pot holes & need for layby	Sep-21	LCC		13/12/21 P.S. Unadopted – sponsors being looked for – Environment agency have patched
9	Fishtoft Road/Church Green Road Corner	Lamp out (No 13)		BBC	15830584	Waiting outcome
10	Pilleys Lane	Blocked Drains		LCC	442737	Part of next scheduled works