

FISHTOFT PARISH COUNCIL

Mrs V Clark (Clerk), 2 Frith Bank, BOSTON, PE22 7BA
Normal office hours for the Clerk – Tuesday to Thursday 10 – 3pm
Telephone: 07770 927309
Email: fishtoftpc1@outlook.com

Notes taken by the Clerk at the meeting of Fishtoft Parish Council, which was held on Thursday 9 June 2022 in Rochford Tower Hall, Fishtoft, starting at 7:00pm.

Present: Councillors: Helen Crawford (Chairperson), Joff Williams (Vice Chairman), Elizabeth Armstrong, Richard Lenton, Roly Ashley, Margaret Ordway and Mrs Victoria Clark, Clerk to the Council.

Public forum:

No public in attendance

Boston Borough Council:

Councillor Noble sent his apologies – No report received
Councillor J Skinner sent her apologies – *no report received*

Lincolnshire County Council:

Councillor P Skinner sent his apologies - No report received

The meeting opened at 7:05pm

1. Chairman's remarks:

Councillor Crawford mentioned how well the Queens Platinum Jubilee – Fun day went
Also mentioned was the Clerk resignation

2. Apologies for absence: To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting

Apologies with reasons were received by Councillors J and P Skinner, on proposal from Councillor Armstrong, seconded by Councillor Lenton and with no objections, all resolved to accept the reasons given

3. Declarations of interest: (if any) To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests
Declarations of interested was received by Councillor Lenton for item 5f

4. Notes of the Parish Council Meeting held on 9 May 2022: To resolve as a correct record and to authorise the Chairman to sign the official minutes
On proposal from Councillor Williams, seconded by Councillor Armstrong and with no objections, all resolved to accept the notes of 9 May 2022 as a correct record of the meeting and gave permission for the Chairperson to sign them

5. Finance:

a) Payment of accounts to be approved

- i. May Staff Costs: £329.30 Approximate
- ii. TA Blackamore Ltd: June grass Maintenance: £1,129.08
- iii. Chris Cook Print: Emergency Plan leaflets: £9.60

Received after agenda posted

- iv. Witham Fourth Drainage: Agricultural Drainage Rates 1 June – 31 March 2023: £228.53

b) Payments & receipts: since 9 May 2022: Appendix A

On proposal from Councillor Lenton, seconded by Councillor Williams and with no objections, all resolved to approve the payments

Signed _____

Date 11th August 2022

- c) Cash book: to be received from Councillor Crawford
All members had received a copy of the cash book via email prior to the meeting
 - d) Bank Account as of 31 May 2022: £62,129.46
All members had received a copy of the bank statement via email prior to the meeting
 - e) Savings account: Update
As signatory Councillor Armstong will contact the bank
 - f) Grant donation request from Playing Fields Committee: £950.00
On proposal from Councillor Armstrong, seconded by Councillor Williams and with no objections, all resolved to approve the grant towards grass maintenance of the playing fields
 - g) Annual Governance and Accountability Return: Section 1, Governance Statement: To complete and give permission for the Chairman and Clerk to sign
On proposal from Councillor Crawford, seconded by Councillor Armstrong and with no objections, all resolved to approve for signatures
 - h) Annual Governance and Accountability Return: Section 2, Accounting Statement: To approve and give permission for the Chairman and Responsible Financial Officer to sign
On proposal from Councillor Crawford, seconded by Councillor Armstrong and with no objections, all resolved to approve for signatures
- 6. Planning matters: Town and Country Planning Act 1990:** To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the Borough Council.
To include applications received after this agenda has been posted and the day of the meeting
Received after the agenda was posted:
B/22/0236: Replacement Dwelling and associated works at Sunnyside Farm, Clampgate Road, PE21 0SB
No objections
- 7. Clerk's report and outstanding matters:**
- a) Anglian Water list of issues: Update
Council to let AW know if they have any issues with the drivers
- 8. Members reports and business:**
- a) Clearing and tidying the wooded area near the Hobhole pumping station: Update from Councillor Ordway
A safe place is needed for the tools, Councillor Ordway will contact the Pumping Station
 - b) Queens Platinum Jubilee Fun Day: Update on day from Councillor Armstrong
Many positive feedback forms were received
A working group will be set up for any future events
Further discussion will be held during the closed session
 - c) Fishtoft 400/Buoy: Update from Councillor Armstrong
The council will look for somewhere to hold the mosaic workshop
 - d) Emergency Plan: Update from Councillor Williams
Councillor Williams gave an update
Councillor Crawford to send details of a possible volunteer to Councillor Williams
 - e) Pilgrim Fathers gate vandalism: To discuss options/actions to include signs
Police have not replied to the Clerks email, another to be sent
- 9. Correspondence received, Events & Reports**
- a) Poster/leaflet policy: To resolve and adopt
One amendment, leaflet not to be any larger than A5
On proposal from Councillor Crawford, seconded by Councillor Williams and with no objections, all resolved to adopt the policy

Signed _____

Date 11th August 2022

- 10. Fix My Street, Highways and Boston Borough Council:** To receive any updates on reported issues
 Appendix B
 Take 10 and 12 off, chase 1 and cc Sibsey Clerk, check 11 is still on the schedule
 Ask Highways to respond and keep the council up to date with reported issues

11. Dates for future meetings:

Monday 11 July	7:00pm	Pavilion, Fishtoft Playing Fields
Thursday 11 August	7:00pm	Rochford Tower Hall
Monday 12 September	7:00pm	Pavilion, Fishtoft Playing Fields

12. To resolve to go into closed session:

On proposal from Councillor Crawford, seconded by Councillor Armstrong and with no objections, all resolved to close the meeting and go into closed session at 8:15pm

13. To discuss personnel matters

Discussions on advertising for a Clerk and the handover
 Further discussions regarding the Fun Day

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Appendix A (Item 5) FISHTOFT PC PAYMENTS MAY-JUNE 2022

Payments for approval

Payee	Service	Amount
V. Clark	May staff costs (Approximate)	329.30
TA Blackamore	June Grass Maintenance Inv. 4495	£1,129.08
Chris Cook Print	1 x A3 poster & 4 x A4 for Emergency Plan	9.60
Witham Fourth Drainage	Agricultural Drainage Rates 1 April – 31 March 2023	228.53
	TOTAL	£1,467.98

Payments made since 9 May for signature

Payee	Service	Date	Amount
E. Armstrong	Reimbursement Mosaic materials Fishtoft 400	10 May	280.53
G Hislop	Maintenance of War Memorial Grounds	10 May	30.00
Zurich Insurance	Annual 1 June – 31 May 2023	27 May	149.96
Hutsons	Banner for Fun day	27 May	76.80
Mr Thursby	Punch & Judy Fun day	27 May	400.00
Chris Cook Print	Questionnaires	27 May	42.00
T A Blackamore	April & May grass Maintenance	27 May	2,258.16
Mrs A J Willis	Dreambelles Fun Day	31 May	250.00
Wells & Sons	Final invoice 8963 Funday	7 June	286.80
	TOTAL		£3,487.45

Approved Thursday, 09 June 2022

Signed: _____

Signed: _____

Appendix B (Item 10)

FixMyStreet, LCC & BBC

No.	Area	ISSUE	DATE	HOW	REF	OUTCOME
1	A16 Hilldyke-Sibsey	Traffic Calming - Joint letter with Sibsey				Waiting outcome
2	Tower/Priory/Eastwood	Archers Report				Waiting outcome
3	Scalp Road	Substandard road		FMS	404458	No further action 20/10/21
4	Sibsey Road	2 x Damaged pavement, trip hazard		FMS	404599	Investigating 9/9/21
5	Woad Lane	Gouges, potholes & flooding		FMS	390639	Action scheduled 23/4/21
6	Whitehouse Lane	Lamp out		BBC	404325	
7	Church Green Road	Footpath uneven and damaged		FMS	4153606	Proposal for works South Division
8	Eastwood Road Footpath	Footpath uneven and damaged		FMS	4164960	As above
9	Freiston Road Footpath	Footpath uneven and damaged		FMS	4164961	As above
10	Gaysfield Road	High Speed Vehicles – Email Letter	23/11/21	LCC	4169086	
11	Church Green Road	Extension of path – Email	15/12/21	LCC		
12	Gaysfield Road	Issues with blocked drains				
13	Scalp Road	Pot holes & need for layby	9/21	LCC		13/12/21 P.S. Unadopted – sponsors being looked for – Environment agency have patched
14	Gilder Way/ Scotia Road	Overgrown trees	16/3	LHP/email		No further update
15	Gaysfield Road	Defective streetlight	30/5	FMS		