

# *Fishtoft Parish Council*

c/o 24 Granville Avenue, Wyberton, Boston, Lincs, PE21 7BY

Email: [fishoftpc1@outlook.com](mailto:fishoftpc1@outlook.com)

The Annual meeting of Fishtoft Parish Council, that will be held on Monday 12<sup>th</sup> May 2025 in The Pavilion, Fishtoft Playing Fields, Fishtoft, starting at 7:00pm, or at the close of the Annual Parish meeting, whichever is the soonest. The business to be dealt with is listed in the agenda below.

Members of the public and press are welcome to attend.

Item 4 is for the public forum for a maximum of **10 minutes** where members of the public may ask questions or make short statements to the council followed by a small allocated time set aside to receive reports from Lincolnshire Police, elected Members of Lincolnshire County Council, Boston Borough Council and other outside bodies.

*S Knowles*

Ms S Knowles, Clerk to Parish Council

6<sup>th</sup> May 2025

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## **Agenda of Annual Parish Council Meeting**

- 1. To elect a Chairperson for the ensuing year (2025/26)**
- 2. To receive the Declaration of Acceptance of Office of Chairperson of Fishtoft Parish Council 2025/26**
- 3. To elect a Vice Chairperson for the ensuing year (2025/26)**
- 4. Public Forum**  
*To resolve to suspend the meeting for a maximum of 10 minutes to allow members of the public to ask questions or make short statements to the Council and to receive reports from elected members of Lincolnshire County Council and Boston Borough Council*
- 5. Chairperson's Remarks**
- 6. Apologies for absence**  
*To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting*
- 7. Declarations of interest**  
*To receive (if any) declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests*
- 8. Notes of the Parish Council Meeting held on 10th March 2025**  
*To resolve as a correct record and to authorise the Chairman to sign the official minutes*
- 9. Notes of the Parish Council Meeting held on 10th April 2025**  
*To resolve as a correct record and to authorise the Chairman to sign the official minutes<sup>10</sup>*
- 10. Annual Governance and Accountability Return (AGAR) 2024/25**
  - i) To receive the report of the internal auditor and RFO's response.
  - ii) To receive the Balance Sheet for the year ended 31st March 2025, to be signed by the Chairperson and Responsible Finance Officer.
  - iii) To approve the Annual Governance Statement (Section 1 of the Annual Governance and Accountability Return (AGAR)) for financial year 2024/25 and authorise signing by the Chairman and Parish Clerk; and
  - iv) To approve the Accounting Statements (Section 2 of the AGAR) for financial year 2024/2025 and authorise signing by the Chairperson and Responsible Finance Officer.
- 11. Finance**
  - a) Payment of accounts to be approved

i.	TA Blackamore Ltd	Ground Maintenance (April 2025)	£1371.47
ii.	Guardian Storage Ltd	PC Document Storage (May 2025)	£60.00
iii.	Sibsey Parish Council	Reimbursement of Printer Ink	£14.73
iv.	S Knowles	Staff Costs	£427.20
  - b) To approve renewal of Parish Council Insurance
  - c) Additional payments to be approved after setting of agenda
  - d) Payments & receipts: since 10th April 2025: Appendix A

- e) Balance of Community Account as of 30<sup>th</sup> April 2025: £21,017.93
- f) Balance of Savings Account as of 30<sup>th</sup> April 2025: £25,586.49
- g) Balance of 30-Day Notice Savings Account as of 30<sup>th</sup> April 2025: £35,319.13
- h) Agree to Transfer funds from Community Account to Savings Account

**12. Planning matters: Town and Country Planning Act 1990:**

*To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the Borough Council.*

To include applications received after this agenda has been posted and the day of the meeting

- a) B/25/0160 – Change of use from office (Class E(g)) and warehouse/storge (Class B) to residential dwelling (Class C3) and detached garage with annex over at Fresh Fields, Long Hedges, Fishtoft, Boston, PE22 0RH
- b) Gaysfield Road Development
- c) Planning Reports and Information received including Planning Application decisions

**13. Highway**

*To consider and make observations associated with Highways matters that are not associated with Appendix B*

- a) A16 to Sibsey
- b) Scalp Road

**14. Members reports and business**

- a) Clearing and tidying the wooded area near the Hobhole pumping station -Update
- b) Fishtoft 400 Community Group: Any updates from Councillor Armstrong
- c) Outer Dowsing Liaison Community Group – update from Councillor P Skinner
- d) Parish Council Website
- e) Committees, working groups and representatives  
*To discuss, update and resolve*
- f) Purchase “Litter Picking in progress signs”
- g) Email to Boston Borough Council

**15. Correspondence received, Events & Reports**

*To discuss any correspondence received including after setting of agenda*

**16. Fix My Street, Highways and Boston Borough Council: To receive any updates on reported issues Appendix B**

**17. Dates for future confirmed meetings**

Meeting date	Commencing	Location
Thursday 12 <sup>th</sup> June 2025	7.00pm	Rochford Tower Hall
Monday 14 <sup>th</sup> July 2025	7.00pm	Pavilion, Fishtoft Playing Fields