

# FISHTOFT PARISH COUNCIL

Mrs V Clark (Clerk), 2 Frith Bank, BOSTON, PE22 7BA  
Telephone: 07770 927309 Email: fishtoftpc1@outlook.com

## MINUTES TAKEN BY THE CLERK AT THE FISHTOFT PARISH COUNCIL MEETING HELD ON WEDNESDAY 22<sup>TH</sup> JULY 2020 VIA VIDEO CONFERENCE <sup>1</sup> COMMENCING AT 6.10PM

**Present:** Cllrs. M. Ordway, J. Williams, J. Skinner, P. Skinner & H. Crawford  
Cllrs. E. Armstrong (Chairman) & R. Lenton joined the meeting later due to connection issues  
Mrs. V. Clark, Clerk to the Council  
Mrs. K. Partridge (Former Clerk & Responsible Financial Officer)  
Also present Boston Borough Cllr. J. Noble

**PUBLIC FORUM:** <sup>2</sup> No public in attendance

Due to the absence of both the Chairman & Vice Chairman it was proposed by Cllr. J. Skinner and seconded by Cllr. H. Crawford that Cllr. M. Ordway take the meeting, Cllr. Ordway agreed and there were no objections.

The meeting started at 6.10pm

### 33.1 CHAIRMANS REMARKS

- Cllr. Ordway as the Chairman of the meeting welcomed everyone to the first video conference meeting via zoom of Fishtoft Parish Council, and wished the Chairman Cllr. E. Armstrong a Happy Birthday, also remarking that this was her own 25<sup>th</sup> year on the council.

### 33.2 APOLOGIES FOR ABSENCE To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting

- Cllr. O. Snell and Cllr. H. Staples (Vice Chairman) with reasons previously given to the clerk – On proposal from Cllr. P. Skinner & seconded by Cllr. J. Skinner, with no objections all resolved to accept the reasons given.

### 33.3 DECLARATIONS OF INTEREST (if any) To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests

- None received

### 33.4 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2019/20 PART 3 – Previously sent to members of the council

- To approve the Annual Governance Statement (Section 1 of the Annual Governance and Accountability Return (AGAR) Page 4 of Part 3) for financial year 2019/20 and authorise signing by the Chairman of the meeting and former Parish Clerk, Mrs. K. Partridge <sup>3</sup>
- On proposal from Cllr. M. Ordway and seconded by Cllr. P. Skinner, with no objections all resolved to approve section 1 and authorise the Chairman & former Clerk to sign <sup>4</sup>

### Cllr. E. Armstrong and Cllr. R. Lenton entered the meeting

- To approve the Accounting Statements (Section 2 of the AGAR) page 5 of part 3, for financial year 2019/20 and authorise signing by the Chairman and former Responsible Finance Officer
- On proposal from Cllr. P. Skinner and seconded by Cllr. H. Crawford, with no objections all resolved to approve section 2 and authorise the Chairman of the meeting and former RFO to sign, the Chairman of the meeting will sign at a later date when received via post
- To approve bank reconciliation as at 31<sup>st</sup> March 2020
- On proposal from Cllr. P. Skinner and seconded by Cllr. R. Lenton, with no objections all resolved to approve the bank reconciliation

Monday 17<sup>th</sup> August 2020

..... Chairman

<sup>1</sup> Video conference under "The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020"

<sup>2</sup> Members of the public & press were invited to join the meeting by contacting the clerk before 3pm on the day of the meeting.

<sup>3</sup> The Former clerk, Mrs K Partridge was Responsible financial office until 31<sup>st</sup> March 2020 and prepared the audit papers 2019/2020

<sup>4</sup> The Chairman of the meeting, Cllr. M. Ordway was present at this Parish Council video conference, Parish Council meetings and the change to legislation due to Covid-19 allows for a signature to be added after the meeting date.

# FISHTOFT PARISH COUNCIL

Mrs V Clark (Clerk), 2 Frith Bank, BOSTON, PE22 7BA  
Telephone: 07770 927309 Email: fishtoftpc1@outlook.com

## 34.1 NOTES OF THE PARISH COUNCIL MEETINGS HELD ON 16<sup>TH</sup> MARCH AND 23<sup>RD</sup> MARCH 2020

To resolve as a correct record and to authorise the Chairman to sign the official minutes

- On proposal from Cllr. R. Lenton and seconded by Cllr. E. Armstrong, with no objections all resolved to accept the notes of the 16<sup>th</sup> March 2020 as a correct record of the meeting and gave permission for the chairman of the meeting to sign them.
- Cllr. J. Skinner questioned the notes from the meeting dated 23<sup>rd</sup> March 2020, item 30.3 the community resilience budget & the amount agreed. The clerk confirmed that at that time it was unknown what sum would be needed and to whom it would be assisting and also confirmed that no unbudgeted amounts were spent. Cllr. M. Ordway requested that Item 30.3 the resilience budget be rescinded and that item 32.1 be set to the original spending limited of any item below £500
- On proposal from Cllr. R. Lenton and seconded by Cllr. E. Armstrong, with no objections all resolved to accept the notes of the 23<sup>rd</sup> March 2020 as a correct record of the meeting and gave permission for the meeting chairman to sign them
- On Proposal from Cllr. J. Skinner and seconded by Cllr. R. Lenton, with no objections all resolved to rescind the Community Resilience Budget.
- On Proposal from Cllr. J. Skinner and seconded by Cllr. E. Armstrong, with no objections all resolved to set the original spending limited for the clerk to any item below £500

## 34.2 REMARKS FROM FORMER CLERK/RESPONSIBLE FINANCIAL OFFICER

- Mrs Partridge had some questions for the clerk, Mrs Clark
- Mrs Partridge had previously signed and dated section 2 of the AGAR and asked the Clerk to clarify if that was the correct. The Clerk advised that if Mrs Partridge had done this in the past then it must be OK.
- Had an extension to the auditor been requested & if so, what was the new date. An extension had been requested which was approved, the extension is now to the end of August.
- What date should the exercise of public rights start, the clerk advised that as the AGAR had been approved then starting them in 2 days times would be OK.

## 34.3 REPORTS FROM BOSTON BOROUGH COUNCIL & LINCOLNSHIRE COUNTY COUNCIL MEMBERS

### Cllr. J. Noble

- 2020/2021 Council Tax went up
- 2020/2021 Business Rates went down
- Alcohol Licence had been taken away from the Rose of Bengal

### Cllr. J. Skinner

- The Environment & Performance Committee discussed the last quarter performance report of the work programme at the last meeting & will discuss Quarter One at the next one.
- Boston's Alternative Energy Facility (A.E.F) will go out for consultation

### Cllr. P. Skinner

- The Strategic Alliance between B.B.C & E.L.D.C was voted to go ahead which will save £15.4m over the next 10 years between the two councils.
- Q. Cllr. M. Ordway asked what costs i.e. redundancies would be in the first year & could the council have the figures so far?
- A. These can be found on the B.B.C website <sup>5</sup>
- Cllr. M. Ordway stated that more responsibilities will come down to Parish Councillors that do not get paid and requested that this be noted at the Borough's meetings and payment discussed

### Cllr. P. Skinner

- Highways contractors changed during lock down

## 34.4 NEXT MEETING – The next meeting of Fishtoft Parish Council will be published on the council's website

- It was discussed whether to have face to face meetings, this would not be easy as the halls are not yet open and Both NALC and SLCC still strongly advise local councils to continue to meet remotely, without the need for face-to-face contact
- It was discussed whether to go back to the scheduled meeting dates, on Proposal from Cllr. E. Armstrong and seconded by Cllr. P. Skinner, with no objections all resolved to have regular scheduled meetings via video conferencing until Government or other changes are made.
- The next meeting will be held via Zoom on Monday 17<sup>th</sup> August starting at 7pm.

It was noted that there were technical issues for some members of the council

**THE MEETING CLOSED AT 6.56PM**

Monday 17<sup>th</sup> August 2020

..... Chairman

<sup>5</sup> <https://moderngov.boston.gov.uk/uuCoverPage.aspx?bcr=1>