

# *Fishtoft Parish Council*

c/o 24 Granville Avenue, Wyberton, Boston, Lincs, PE21 7BY

Email: [fishtoftpc1@outlook.com](mailto:fishtoftpc1@outlook.com)

The Annual meeting of Fishtoft Parish Council will be held on Monday 13<sup>th</sup> May 2024 in The Pavilion, Fishtoft Playing Fields, Fishtoft, starting at 7:00pm, or at the close of the Annual Parish meeting, whichever is the soonest. The business to be dealt with is listed in the agenda below.

Members of the public and press are welcome to attend.

Item 4 is for the public forum for a maximum of **10 minutes** where members of the public may ask questions or make short statements to the council followed by a small allocated time set aside to receive reports from Lincolnshire Police, elected Members of Lincolnshire County Council, Boston Borough Council and other outside bodies.

*S Knowles*

Ms S Knowles, Clerk to Parish Council

3<sup>rd</sup> May 2024

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## Agenda of Annual Parish Council Meeting

- 1. To elect a Chairperson for the ensuing year (2024/25)**
- 2. To receive the Declaration of Acceptance of Office of Chairperson of Fishtoft Parish Council 2024/25**
- 3. To elect a Vice Chairperson for the ensuing year (2024/25)**
- 4. Public Forum**  
*To resolve to suspend the meeting for a maximum of 10 minutes to allow members of the public to ask questions or make short statements to the Council and to receive reports from elected members of Lincolnshire County Council and Boston Borough Council*
- 5. Chairperson's Remarks**
- 6. Apologies for absence**  
*To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting*
- 7. Declarations of interest**  
*To receive (if any) declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests*
- 8. Notes of the Parish Council Meeting held on 11th April 2024**  
*To resolve as a correct record and to authorise the Chairman to sign the official minutes*
- 9. Annual Governance and Accountability Return (AGAR) 2022/23**
  - i) To receive the report of the internal auditor and RFO's response.
  - ii) To receive the Balance Sheet for the year ended 31st March 2024, to be signed by the Chairperson and Responsible Finance Officer.
  - iii) To approve the Annual Governance Statement (Section 1 of the Annual Governance and Accountability Return (AGAR)) for financial year 2023/24 and authorise signing by the Chairman and Parish Clerk; and
  - iv) To approve the Accounting Statements (Section 2 of the AGAR) for financial year 2023/2024 and authorise signing by the Chairperson and Responsible Finance Officer.
- 10. Finance**
  - a) Payment of accounts to be approved

i.	TA Blackamore Ltd	Ground Maintenance (March 2024)	£1185.60	
ii.	Guardian Storage Ltd	PC Document Storage (May 2024)	£60.00	
iii.	Sibsey Parish Council	Reimbursement of Printer Ink	£6.37	
iv.	E Armstrong	Reimbursement re Fishtoft 400 Buoy	£290.37	
v.	Blas-tech Group Ltd	Sandblasting & Painting of Buoy	£850.00	
.	vi.	S Knowles	Staff Costs	£453.81
  - b) To approve renewal of Parish Council Insurance
  - c) Additional payments to be approved after setting of agenda
  - d) Payments & receipts: since 11th April 2024: Appendix A

- e) Balance of Treasury Account as of 30<sup>th</sup> April 2024: £19,533.71
- f) Balance of Savings Account as of 30<sup>th</sup> April 2024: £74,134.05

**11. Planning matters: Town and Country Planning Act 1990:**

*To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the Borough Council.*

To include applications received after this agenda has been posted and the day of the meeting

- a) B/24/0166 – Proposed renovation and extension of fire damaged dwelling at Potterdale, Cut End Road, Fishtoft, Boston PE22 0QZ
- b) B/24/0129 - Proposed change of use from garage to letting room (C4) and consequential alterations and extensions at Walnut Lodge, Wainfleet Road, Boston, PE21 9RW
- c) Planning Reports and Information received including Planning Application decisions

**12. Highway**

*To consider and make observations associated with Highways matters that are not associated with Appendix B*

- a) A16 to Sibsey
- b) A52 Speed Limit reduction
- c) Street light repairs/renewals

**13. Members reports and business**

- a) Clearing and tidying the wooded area near the Hobhole pumping station -Update
- b) Fishtoft 400 Community Group: Any updates from Councillor Armstrong
- c) Fishtoft 400 Buoy: Any updates from Councillor Armstrong
- d) Outer Dowsing Liaison Community Group – update from Councillor P Skinner
- e) Parish Council Website
- f) Committees, working groups and representatives

*To discuss, update and resolve*

**14. Correspondence received, Events & Reports**

*To discuss any correspondence received including after setting of agenda*

Email from LCC Cllr P Skinner re Councillor Volunteer Schemes 2024

**15. Fix My Street, Highways and Boston Borough Council: To receive any updates on reported issues Appendix B**

**16. Dates for future confirmed meetings**

Meeting date	Commencing	Location
Thursday 13 <sup>th</sup> June 2024	7.00pm	Rochford Tower Hall
Monday 8 <sup>th</sup> July 2024	7.00pm	Pavilion, Fishtoft Playing Fields

**17. Grass maintenance Contractor**

*To resolve to go into close session to discuss and resolve annual increase from former contractor and any other tenders received associated with the grass maintenance*