

Fishtoft Parish Council

Minutes of Fishtoft Parish Council meeting held Thursday 13th April 2023 at Rochford Tower Hall, Fishtoft commencing at 7pm

PRESENT: Councillor Helen Crawford presiding as Chairperson
Councillor Joff Williams presiding as Vice-Chairperson
Councillors Elizabeth Armstrong, Richard Lenton, Margaret Ordway and Roly Ashley
Councillor Judy Skinner representing as Parish and Boston Borough Councillor
Councillor Paul Skinner representing as Parish, Boston Borough and Lincolnshire County Councillor

Boston Borough Councillor Jonathon Noble
Fishtoft Parish Council Clerk – Sarah Knowles

PUBLIC FORUM

There were no members of the public present to ask any questions or make any short statements during the time allocated.

Cllr P Skinner reported the following as both Boston Borough Councillor and Lincolnshire County Councillor:

- Potholes in both Rochford Tower Lane and Fishtoft Road have been repaired due to notification received from Fix my Street.
- Several aspects associated with speeding was discussed e.g. In Leverton there are signage on gates saying “Village Drive Slow”, which maybe something to consider to be sited somewhere in the parish.

Cllr J Noble reported the following as both Boston Borough Councillor:

- There are free ladies’ self-defence classes being held at the Geoff Moulder Leisure Complex
- By agreement with the Showman’s Guild the 2023 May Fair has been extended by two extra days from 29th April -8th May 2023.
- A resident has contacted Councillor Noble requesting litter bins either end of Blackthorn Lane.
- Any queries relating to Council Tax can be sent to Revs@boston.gov.uk
- There is a Georgian Day taking place at Fydell House on 13th May 2023
- Whilst out campaigning a water leak within Eastwood Road was discovered. This was reported to Anglian Water but was told it was a Highways matter. This issue has since been rectified.
- Boston Borough Council have a Carnival in the Town Park taking place on Saturday 6th May 2023 in association with the King’s Coronation between 10am-2pm

Cllr J Skinner reported the following as both Boston Borough Councillor:

- At the last Environment & Performance Committee a partial report relating to Transport within the area e.g., Buses, cycles etc was conveyed. More evidence would be required to be gathered which will be assessed in the newly formed Borough Council following the elections where a report will be generated to forward to Lincolnshire County Council.

The meeting opened at 7.23pm

1. Chairman’s remarks

Councillor Crawford welcomed everyone to the meeting and thanked Councillor Ordway for her time and service over the past 28 years as Parish Councillor and which was much appreciated.

2. Apologies for absence - To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting

All Parish Councillors were in attendance.

3. Declarations of interest – (if any) To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members’ Register of Interests

Councillor P Skinner declared an interest to *Item 7* on the agenda.

Councillor Lenton declared an interest to *Item 6h* on the agenda.

4. Notes of the Parish Council Meeting held on 16th March 2023 - To resolve as a correct record and to authorise the Chairman to sign the official minutes

After an amendment it was proposed by Cllr Crawford, seconded by Cllr P Skinner and with no objections it was resolved to accept these notes as a true and accurate record.

5. Footway Lighting in Parish

This item was deferred to the next meeting.

6. Finance

a) Payment of accounts to be approved

Payee	Reason for Payment	Amount	Payment method
TA Blackamore Ltd	Ground Maintenance (Mar 2023)	£1129.58	Online payment
Guardian Storage Ltd	PC Document Storage (Apr 2023)	£60.00	Online payment
Sibsey Parish Council	Reimbursement of Printer Ink	£13.87	Online payment
Sibsey Parish Council	Reimbursement for Elections, Engagement and Problem Solving LALC non ATS Training Course	£6.90	Online payment
HMRC	PAYE - Income Tax (Jan-Mar 2023)	£230.00	Online payment
Fishtoft Playing Field	2022 Room Hire	£105.00	Online payment
S Knowles	Staff Costs	£355.08	Online payment

Following proposal by Cllr P Skinner, seconded by Cllr Williams and with no objections it was resolved that these payments should be made.

b) Additional payments to be approved after setting of the agenda

A payment of £837.03 has been paid to Running Imp Ltd in association with Coronation Mugs and Medals to be given to the pupils of the two Primary Schools within the parish.

c) Payments & receipts: since 16th March 2023 - Appendix A

Other than the payment made in *Item 6b* only payments recorded in the 16th March 2023 minutes and as per Appendix A were made.

d) Balance of Treasury Account as of 31st March 2023

All members had received a copy of the bank statement via email prior to the meeting of which showed that balance of the bank account as of 31st March 2023 was £4709.54.

e) Balance of Savings Account as of 31st March 2023

All members had received a copy of the bank statement via email prior to the meeting of which showed that balance of the bank account as of 31st March 2023 was £57926.55.

f) Review Parish Council Financial Regulations

This item was deferred to the next meeting.

g) End of Year Accounts

Detailed accounts for 2022/2023 was circulated to the councillors showing all financial aspects during the year associated with the Parish Council.

h) Grant/Donation request from Fishtoft Playing Fields Trust

A request had been received from the Fishtoft Playing Fields Trust for the amount of £950 to aid towards the ground maintenance.

After discussion it was thereby proposed by Cllr Armstrong, seconded by Cllr Williams, with Cllr Lenton abstaining and resolved that the grant should be awarded.

7. Planning matters - Town and Country Planning Act 1990: *To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the Borough Council. To include applications received after this agenda has been posted and the day of the meeting*

a) B/23/0110 – Proposed extension to form addition general storage space – Boston Bowl, Rochford Tower Lane, Fishtoft, PE21 9RH

There were no objections to this planning application.

b) Planning Reports and Information received including Planning Application decisions

Full planning permission has been granted for a single storey extension to kitchen including alterations at The Ball House, Wainfleet Road, Boston, PE21 9RL

8. Highway - *To consider and make observations associated with Highways matters that are not associated with Appendix B*

a) Litter Bins – Blackthorn Lane

Cllr J Skinner relayed that she had been contacted by a resident asking if any litter bins could be situated both ends of Blackthorn Lane. Following discussion, it was believed that litter bins within Woodthorpe Avenue and Alcorn Green would also be beneficial. The clerk was asked to contact the Borough Council to see if they are able to comply with this.

9. Members reports and business

a) Clearing and tidying the wooded area near the Hobhole pumping station - *Update from Councillor Ordway*

This item was deferred until the next meeting as no response has been received from emails to HMPS representative, clerk was asked to chase this.

b) Fishtoft 400/Buoy - *Any updates including applying for Warm Hub fund*

Cllr Armstrong asked if the letter she had drafted in relation to the Fishtoft 400 plaque in the Pilgrim Father's Memorial car park had been sent. The clerk confirmed this.

Been waiting for a meeting with Jamie Hawker relating to the buoy to enable to move forward.

The Fishtoft 400 Community Group is working well and is thriving of which a day trip out to Baumber Gardens with several of the attendees recently took place.

The group are looking at funding double doors to Rochford Tower Hall to aid with easier access into the building.

Cllr Lenton relayed that this is working well because of those involved especially associated with the arts and crafts which without this he doesn't think it would succeed.

c) Outer Dowsing Liaison Community Group – update from Councillor Ashley

The next meeting is scheduled for 28th April 2023 of which Cllr Ashley relayed that he will not be able to attend, however, Cllr J Skinner said that she is hoping to be able to. No decision has been made at present in relation to connecting with the National Grid at Alford. It is believed that once a decision is made that there will be Community Group funding available.

d) Parish Council Website

Cllr Ashley relayed that the clerk has updated the site and will try to keep this up to date as much as possible.

e) Parish Council Noticeboards

Cllr Ashley relayed that the new noticeboard to be sited at Rochford Tower has been delivered but still needs to be erected into place.

Cllr Williams conveyed that the other noticeboards will be refurbished once the weather is more amicable. Though feels that it would be best by removing the doors and taken to his workshop to do a more successful refurbish job.

f) Coronation of King Charles III - update

The clerk informed that the memorabilia has been ordered and should be delivered in adequate time to be given to the relevant primary schools prior to the Coronation Day.

10. Correspondence received, Events & Reports - To discuss any correspondence received including after setting of agenda

No correspondence had been received.

11. Fix My Street, Highways and Boston Borough Council - To receive any updates on reported issues Appendix B

It was relayed that the streetlights owned by Boston Borough Council could not be added to Fix My Street when there was an issue on those associated with Lincolnshire County Council. Cllr P Skinner said he would look into this and report back at the next meeting.

It was also conveyed that Item 9 on Appendix B had been fixed.

12. Dates for future confirmed meetings

Meeting date	Commencing	Location
Monday 15th May 2023	6.00pm – Annual Parish Meeting	St Guthlac's Church

Monday 15th May 2023	7.00pm – Annual Parish Council Meeting	St Guthlac’s Church
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13. Set dates for future 2023/2024 Parish Council meetings

The clerk circulated the following dates for the remaining 2023 Parish Council meetings and first third of 2024 which were confirmed.

Thursday 15 th June 2023	7.00pm	Rochford Tower Hall
Monday 10 th July 2023	7.00pm	Pavilion, Fishtoft Playing Fields
Thursday 10 th August 2023	7:00pm	Rochford Tower Hall
Monday 11 th September 2023	7:00pm	Pavilion, Fishtoft Playing Fields
Thursday 12 th October 2023	7:00pm	Rochford Tower Hall
Monday 13 th November 2023	7:00pm	Pavilion, Fishtoft Playing Fields
Thursday 14 th December 2023	7:00pm	Rochford Tower Hall
Monday 15 th January 2024	7:00pm	Pavilion, Fishtoft Playing Fields
Thursday 15 th February 2024	7:00pm	Rochford Tower Hall
Monday 11 th March 2024	7:00pm	Pavilion, Fishtoft Playing Fields
Thursday 11 th April 2024	7.00pm	Rochford Tower Hall

There being no further business the meeting finished at 8.17pm

Appendix A

Item 6c on agenda

FISHTOFT PAYMENTS AND RECEIPTS FOR PERIOD MARCH 2023

Payments made as approved on 16th March 2023 meeting

Payee	Service	Amount
TA Blackamore Ltd	Ground Maintenance (Feb 2023)	1129.58
Guardian Storage Ltd	PC Document Storage (March 2023)	60.00
Sibsey Parish Council	Reimbursement of Printer Ink	5.62
LALC	Annual Training Scheme	198.00
E Armstrong	Reimbursement re Fishtoft 400	59.74
E Armstrong	Reimbursement re Warm Spaces	83.83
Rochford Tower Hall	Room Hire for Fishtoft 400/Warm Spaces	360.00
S Knowles	Staff Costs	425.24
TOTAL		2320.61

Payments to be approved

Payee	Service	Amount
TA Blackamore Ltd	Ground Maintenance (March 2023)	1129.08
Guardian Storage Ltd	Storage of PC Documents (April 2023)	60.00
Sibsey Parish Council	Reimbursement of Printer Ink	13.87
Sibsey Parish Council	Reimbursement for Elections, Engagement and Problem Solving - LALC Course (not inc. ATS)	6.90
HMRC	PAYE - Income Tax (Jan-Mar 2023)	230.00
Fishtoft Playing Field	2022 Room Hire	105.00
S Knowles	Staff Costs	355.08
TOTAL		1899.93

Payments Received

Payee	Service	Amount
Western Power	Wayleave	43.18
TOTAL		43.18

Appendix B

Item 11 on agenda

FixMyStreet, LCC & BBC

No.	AREA	ISSUE	DATE	HOW	REF	OUTCOME
1	Tower/Priory/Eastwood	Archers Report				Waiting outcome
2	Sibsey Road	2 x Damaged pavement, trip hazard		FMS	404599	Informed work be done when funds available
3	Whitehouse Lane	Lamp out		BBC	404325	Lamp number required
4	Church Green Road	Footpath uneven and damaged		FMS	4153606	Proposal for works South Division – request update from LCC
5	Eastwood Road Footpath	Footpath uneven and damaged		FMS	4164960	As above
6	Freiston Road Footpath	Footpath uneven and damaged		FMS	4164961	As above
7	Church Green Road	Extension of path – Email	15/12/2021	LCC	4169782	Chase LCC for update
8	Scalp Road	Potholes & need for layby	Sep-21	LCC		13/12/21 P.S. Unadopted – sponsors being looked for – Environment agency have patched
9	Fishtoft Road/Church Green Road Corner	Lamp out (No 13)		BBC	15830584	Fixed
10	Pilleys Lane	Blocked Drains		LCC	442737	Part of next scheduled works