

# Fishtoft Parish Council

c/o 24 Granville Avenue, Wyberton, Boston, Lincs, PE21 7BY  
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The Annual meeting of Fishtoft Parish Council, will be held on Monday 15<sup>th</sup> May 2023 in St Guthlac's Church Hall, Fishtoft, starting at 7:00pm, or at the close of the Annual Parish meeting, whichever is the soonest. The business to be dealt with is listed in the agenda below.

Members of the public and press are welcome to attend.

Item 4 is for the public forum for a maximum of **10 minutes** where members of the public may ask questions or make short statements to the council followed by a small allocated time set aside to receive reports from Lincolnshire Police, elected Members of Lincolnshire County Council, Boston Borough Council and other outside bodies.

*S Knowles*

Ms S Knowles, Clerk to Parish Council

9<sup>th</sup> May 2023

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## Agenda of Annual Parish Council Meeting

- 1. To elect a Chairperson for the ensuing year (2023/24)**
- 2. To receive the Declaration of Acceptance of Office of Chairperson of Fishtoft Parish Council 2023/24**
- 3. To elect a Vice Chairperson for the ensuing year (2023/24)**
- 4. Public Forum**  
*To resolve to suspend the meeting for a maximum of 10 minutes to allow members of the public to ask questions or make short statements to the Council and to receive reports from elected members of Lincolnshire County Council and Boston Borough Council*
- 5. Chairperson's Remarks**
- 6. Apologies for absence**  
*To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting*
- 7. Declarations of interest**  
*To receive (if any) declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests*
- 8. Notes of the Parish Council Meeting held on 13th April 2023**  
*To resolve as a correct record and to authorise the Chairman to sign the official minutes*
- 9. Annual Governance and Accountability Return (AGAR) 2022/23**
  - i) To receive the report of the internal auditor and RFO's response.
  - ii) To receive the Balance Sheet for the year ended 31st March 2023, to be signed by the Chairperson and Responsible Finance Officer.
  - iii) To approve the Annual Governance Statement (Section 1 of the Annual Governance and Accountability Return (AGAR)) for financial year 2022/23 and authorise signing by the Chairman and Parish Clerk; and
  - iv) To approve the Accounting Statements (Section 2 of the AGAR) for financial year 2022/2023 and authorise signing by the Chairperson and Responsible Finance Officer.
- 10. Finance**
  - a) Payment of accounts to be approved
    - i. TA Blackamore Ltd Ground Maintenance (April 2023) £1185.60
    - ii. Guardian Storage Ltd PC Document Storage (May 2023) £60.00
    - iii. Sibsey Parish Council Reimbursement of Printer Ink £9.87
    - iv. Fishtoft Playing Field Approved Grant £950.00
    - v. H Crawford Reimbursement re Fishtoft Community Group £20.00
    - vi. E Armstrong Reimbursement re Fishtoft Community Group £77.04
    - vii. E Armstrong Reimbursement re Fishtoft 400 Buoy £121.07

- . v. S Knowles Staff Costs £335.66
- b) To approve renewal of Parish Council Insurance
- c) Additional payments to be approved after setting of agenda
- d) Payments & receipts: since 13th April 2023: Appendix A
- e) Balance of Treasury Account as of 30<sup>th</sup> April 2023: £18356.62
- f) Balance of Savings Account as of 30<sup>th</sup> April 2023: £57963.21
- g) To resolve to transfer additional funds to Savings account
- g) To relinquish funds to Fishtoft 400 Community Group held by Fishtoft Parish Council

**11. Planning matters: Town and Country Planning Act 1990:**

*To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the Borough Council.*

To include applications received after this agenda has been posted and the day of the meeting

- a) B/23/0144 – Single storey extension to rear of garage and alterations to the existing garage including new pitched roof at 62 Pilley Lane, Boston, PE21 9RB
- b) Planning Reports and Information received including Planning Application decisions

**12. Highway**

*To consider and make observations associated with Highways matters that are not associated with Appendix B*

- a) Litter Bins – update
- b) Scalp Road

**13. Members reports and business**

- a) Clearing and tidying the wooded area near the Hobhole pumping station -Update
- b) Fishtoft 400 Community Group/Buoy - Any updates
- c) Outer Dowsing Liaison Community Group – update from Councillor Ashley
- d) Coronation Memorabilia - update
- e) Parish Council Website
- f) Parish Council Noticeboards
- g) Committees, working groups and representatives

*To discuss, update and resolve*

**14. Correspondence received, Events & Reports**

*To discuss any correspondence received including after setting of agenda*

Letter received from South East Lincolnshire Council’s Partnership re Tree planting and Community Orchard’s Scheme

**15. Fix My Street, Highways and Boston Borough Council: To receive any updates on reported issues Appendix B**

**16. Dates for future confirmed meetings**

Meeting date	Commencing	Location
Thursday 15 <sup>th</sup> June 2023	7.00pm	Rochford Tower Hall
Monday 10 <sup>th</sup> July 2023	7.00pm	Pavilion, Fishtoft Playing Fields
Thursday 10 <sup>th</sup> August 2023	7:00pm	Rochford Tower Hall

**17. Grass maintenance Contractor**

*To resolve to go into close session to discuss and resolve annual increase from former contractor and any other tenders received associated with the grass maintenance*